



Australian Government

**Australian Security
Intelligence Organisation**

Information Technology Traineeship 2018



www.asio.gov.au



Benefits

During the IT Traineeship you will earn a salary of \$58,330* plus 15.4% superannuation. In addition to your salary ASIO will cover the costs relating to the completion of a Certificate IV in Information Technology.

On successful completion of the IT Traineeship program you will be promoted to an Information Technology Employee Grade 1 with a salary of \$74,981* plus 15.4% superannuation.

* Annual Salary effective 1 July 2018

Who we are looking for

The IT Traineeship is aimed at Year 12 students or students undertaking their first year of vocational education ICT course.

In addition to having a passion for technology you should be able to:

- ▶ Work effectively within a team environment
- ▶ Solve problems
- ▶ Communicate clearly
- ▶ Have a commitment to ongoing skills development

Female applicants interested in a career in IT are highly encouraged to apply.

What to expect

As a trainee you will undertake work placement across multiple teams, for example;

Server Operations

The Server Operations team is responsible for the design, maintenance and administration of ASIO's corporate server environment. The team perform tasks such as installing new servers, controlling access to applications and performing upgrades and patching to keep our systems safe and secure.

Desktops

The Desktop team provision and support the end user facing side of the ASIO ICT system infrastructure including desktop computers, printers and portable IT equipment. With a desktop footprint spread across Australia and overseas, the Desktop team are always busy delivering the front-end to ASIO's ICT environment.

Networking Data, Voice and Video

The Network Services team design, monitor and manage ASIO IP data networks. ASIO's IP network supports both domestic and international connections in a 24 x7 ICT environment.

The goal of the team is to provide a highly secure network that responds quickly and seamlessly to changing business needs.

Information Security

The Information Security team provides the essential role of assuring the security of ASIO's ICT infrastructure and proactively manage the information security needs of the Organisation. The team reviews, recommends actions and implement practices in accordance with ASIO's IT Security policies.

Service Management

Our Service Management team help ASIO staff take advantage of the services offered to the Organisation. The Service Centre is the first point of contact to the ICT world of ASIO.

Service Management also ensure the ASIO ICT environment is highly available by managing our ICT change management process.

Applications Development

The Application Developer role provides a range of services related to the development and support of web applications specifically, undertaking design, development, testing and deployment of project and operational requirements. Applicants with a keen eye for coding are sure to enjoy a placement within the applications development area.

Why you should apply

It's no secret ASIO's role is to protect Australia and its people from security threats such as terrorism and espionage. What you may not be aware of is the importance technology plays in achieving ASIO's mission.

As an Information Technology Trainee you will work alongside IT professionals in delivering the ICT Infrastructure that keeps Australians safe. IT trainees undertake a Certificate IV in Information Technology while receiving on the job training and mentoring.

Your learning does not stop once you have completed your Certificate IV. Our IT professionals have ongoing access to professional development training and are supported in gaining industry certifications from leading IT vendors.

It isn't a career—it's a calling.

Eligibility

Applicants must be Australian citizens and willing to relocate to Canberra, assistance can be provided as part of a relocation package.

ASIO security clearance

Everyone who works in ASIO is required to hold the highest level of security clearance in Australia. To be eligible, you need to be an Australian Citizen.

To gain this clearance all candidates will be asked to provide a significant amount of personal information and answer a number of questions. Security is taken very seriously, so you are asked to keep your application confidential.

Failure to keep your ASIO application confidential may negatively impact your ability to obtain the required security clearance and impact your chances of employment with ASIO.

How to apply

Apply online at www.asio.gov.au/careers. Applications must be lodged from within Australia.

ASIO holds all employment applications in the strictest of confidence and it is essential that you do the same and do not discuss your application with others.

Make sure your application tells us about yourself including why you want to work within the ICT industry. We are also keen to know about the learning you have undertaken including the subjects you have studied.

If your application progresses to the next phase of our assessment process, we will contact you with the details. Unsuccessful candidates will be notified but we cannot provide specific feedback.

CONTACT US

t 02 6257 4916

w www.asio.gov.au

