



2020 ASIO-T4 Security Practitioners Course

Security Zones

Application form

First Name:.....Preferred name:.....

Surname:.....

Date of Birth:.....Place of Birth:.....

Clearance level (must have a minimum Baseline Clearance):.....

Date security clearance issued:.....

Employer / Agency:.....

Agency address:.....

Position:.....

Branch / Section:.....

Business phone:.....Mobile:.....

Email:.....

ABN:.....

Invoice Address:.....

Payment method:

☐ Credit Card

☐ EFT* EFT Purchase Order No.

Dietary requirements or other needs:

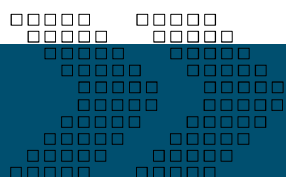
Select course date below:

☐ 12 to 15 May 2020 (inclusive). Applications due no later than 27 March 2020.

☐ 29 September to 2 October (inclusive). Applications due no later than 14 August 2020.

Cost: \$2 500 per person.

*There is no discount for group bookings.



Please provide below a description of your current position, including your security-related roles and responsibilities, and how this course will assist you to perform those duties. The information you provide will be used by T4 to prioritise placements.

Signature of applicant:

Date:

Please email your completed application form to: t4ps@t4.gov.au, attention T4 Training.

You will be advised of the outcome of your course application.

Terms and conditions

All applicants must have a minimum Baseline Clearance and should be employed by a government department or agency. Applications from DISP members may be accepted with an accompanying letter of sponsorship from a government department or agency. Acceptance of applications, and placement upon courses, is at ASIO's discretion.

ASIO reserves the right to cancel a course at any time prior to its commencement. If a course is cancelled, applicants will be advised by email/telephone no later than two days prior to its scheduled commencement date. Course fees will be refunded, and participants may be offered a place on a future course.

Invoices will be forwarded to successful applicants approximately three weeks before the course. Invoices must be paid prior to course attendance. Payment options are EFT* or Credit Card.

*For clients paying by EFT: if your organisation requires a Purchase Order number to be included on the invoice in order to process payment, you must provide one on your application form. Department of Defence staff paying by EFT should quote the ROMAN Purchase Order number.

If you wish to cancel your application, please provide T4 with written notification:

- ▶ If your cancellation is received up to one week prior to the course date, there will be no cancellation fee.
- ▶ If your cancellation is received after this time, an administrative fee may be charged.
- ▶ If you cancel less than one week prior to the course date due to medical reasons, participants may reschedule to a later date at no additional charge, providing medical evidence (such as a medical certificate or email from a supervisor) can be supplied to the Manager, ASIO-T4 Training.

For further information please contact ASIO-T4 on 02 6234 121 or email t4ps@t4.gov.au